

Sage Software University, Acuity Campus

Core Applications

4-Day Class, 5 Days w/Payroll (PR)

Course Fee: \$1,345 without payroll
\$1,580 with Payroll

Delivery Method: Group-Live

This comprehensive class is a great starting point for individuals needing a complete understanding of the Core Accounting modules. Attendees will learn how to implement, navigate and operate the core applications, including Library Master, General Ledger, Accounts Payable, Accounts Receivable, and Payroll (optional). Register today and gain the required skill-set to retrieve information quickly, reduce processing time, and increase productivity!

- Learning objective:
- Navigate your Sage MAS 90 and 200 system
- Determine how set up options affect processing and reporting in your modules
- Perform key daily accounting tasks and entries within the software
- Generate reports and forms

Prerequisites: Experience navigating the Windows operating system.

Introduction and System Administration

1-Day Class

Course Fee: \$395

Delivery Method: Group-Live

This course combines Introduction to Sage MAS 90 and 200 and the Sage MAS 90 and 200 for System Administrators into one comprehensive course. It is the ideal option for students needing to become familiar with Sage MAS 90 and 200 and take responsibility for setting up companies, security, and utilize Library Master features and utilities.

Prerequisites: Experience navigating the Windows operating system

General Ledger

SETUP AND PROCESSING

1-Day Class

Course Fee: \$395

Delivery Method: Group-Live

This two-part course teaches the fundamentals of setting up and operating the Sage MAS 90 and 200 General Ledger. In Part I, the optional setup portion of the class, participants will gain a basic understanding of multiple General Ledger setup options and learn how to define the chart of accounts. Part II, processing, provides the general ledger specialist responsible for entering journal entries with the skills needed to complete their job efficiently and accurately.

Learning objective:

- Understand the multiple General Ledger setup options and set up the system (full-day class only)
- Enter general journal entries using real-life scenarios
- Enter transaction journal entries, recurring entries, allocations, and saved journal entries
- Identify ways to increase your efficiency when processing entries
- Identify appropriate reports to use when faced with the need for specific information
- Print standard financial statements and other required reports

Prerequisites: Prior attendance in the Introduction to Sage MAS 90 and 200 training class or equivalent knowledge.

Accounts Payable SETUP AND PROCESSING

1-Day Class

Course Fee: \$395

Delivery Method: Group-Live

This two-part course offers the Sage MAS 90 or 200 user the opportunity to take advantage of the power and usability of the Accounts Payable module. The optional first half of the course, setup, focuses on implementing the software to meet your company's requirements. In Part II, you'll learn processing skills to improve accuracy and save valuable time throughout your daily accounts payable tasks.

Learning objective:

- Set up the application according to your company's specifications (full-day course only)
- Enter a variety of Accounts Payable invoices using real-life scenarios
- Identify and enter appropriate transactions adjusting invoices
- Accurately determine cash requirements
- Process payments to vendors using a variety of methods
- Reconcile your Accounts Payable to the General Ledger

Prerequisites: Prior attendance in the Introduction to Sage MAS 90 and 200 training class or equivalent knowledge.

Develop a Solid
Accounting Foundation

Maximize Your Investment in Sage
MAS 90 and MAS 200!
Get Trained Today!



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Authorized Training Center

SAGE MAS 90

SAGE MAS 200

Sage Software University, Acuity Campus

Accounts Receivable SETUP AND PROCESSING

1-Day Class
Course Fee: \$395

Recommended CPE Credit: 7.5

This course is your first step toward streamlined receivables processing and quicker invoice payments. In this two-part course, the optional Setup portion of the class focuses on implementing the product, while Processing attendees will learn the fundamentals (entering invoices and cash receipts) and go beyond the basics (repetitive invoice entry and salesperson commissions).

Learning objective:

- Set up the Accounts Receivable module (full-day course only)
- Enter a variety of Accounts Receivable invoices using real-life scenarios
- Identify and enter appropriate transactions for adjusting invoices
- Accurately estimate cash flow based on receivables
- Process payments against your customers' accounts using a variety of methods
- Reconcile your Accounts Receivable to the General Ledger
- Identify appropriate reports to use when faced with the need for specific information

Prerequisites: Prior attendance in the Introduction to Sage MAS 90 and 200 training class or equivalent knowledge.

Payroll SETUP AND PROCESSING

1-Day Class
Course Fee: \$395

Delivery Method: Group-Live

This two-part course teaches the fundamentals of setting up and operating the Sage MAS 90 and 200 Payroll system. In Part I, the optional setup portion of the class, attendees will learn to define payroll parameters and implement the system. In Part II, we focus on daily payroll processes that will help the payroll specialist complete their job efficiently and accurately.

Learning objective:

- Define payroll parameters and implement the system (full-day course only)
- Enter and process timecards and process common payroll exceptions
- Calculate and process payroll checks and correct errors in payroll processing
- Identify appropriate reports to use when faced with the need for specific information
- Print and verify the appropriate tax and deduction reports

Prerequisites: Prior attendance in the Introduction to Sage MAS 90 and 200 training class or equivalent knowledge.

FRx for Sage MAS 90 and 200

2-Day Class
Course Fee: \$790

Delivery Method: Group-Live

This hands-on class provides a basic understanding of the features and functionality of FRx. Learn how to link to external worksheets, and create financial reports combining multiple Sage MAS 90 companies. By learning the ins and outs of this report writer, you can design presentation-quality financial reports that provide insights into your business and support for your decisions.

Learning objective:

- Link to the Sage MAS 90 or 200 company's General Ledger data
- Define a report, use reporting trees and create reports from multiple companies
- Create calculations and filter data on your reports
- Bring data from worksheets onto your reports

Prerequisites: A general understanding of processing and reporting in the Sage MAS 90 or 200 General Ledger module.

Introduction to Crystal Reports

2-Day Class
Course Fee: \$790

Delivery Method: Group-Live

With the upcoming release of Sage MAS 90 and 200 version 4.1, standard reports and forms in Accounts Receivable, Bank Reconciliation, General Ledger, Return Merchandise Authorization and Sales Order were redesigned with Crystal Reports version 10. Attend this class to learn how Crystal Reports 10 has changed significantly and how to modify your existing reports and forms. Users who are familiar with Crystal 8.5 may still find a lot of benefit from attending this class.

Learning objective:

- Confidently use Crystal Reports version 10
- Understand the basics of Sage MAS 90 file layouts to understand the underlying data sources
- Use Report Manager to modify existing reports and forms
- Export reports and forms to be used in other applications

Prerequisites: A basic understanding of the Sage MAS 90 and 200 Data File Structures and the Core and Wholesale applications. Attendance in Data File Structure course or completion of Data File Structure CBT is highly recommended.

Develop a Solid
Accounting Foundation

Providing High-Quality Training
to Ensure Your Success



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Authorized Training Center

SAGE MAS 90

SAGE MAS 200

Sage Software University, Acuity Campus

Distribution

3-Day Class

Course Fee: \$1,070

Delivery Method: Group-Live

A streamlined distribution operation begins with this comprehensive training course, which covers Inventory Management, Sales Order, and Purchase Order. You'll become more productive with insights into the time-saving features provided by the Sage MAS 90 and 200 distribution solution.

Learning objective:

- Set up the Distribution applications (Inventory Management, Purchase Order, and Sales Order)
- Enter and report data in each module
- Operate and troubleshoot all aspects of the distribution applications

Prerequisites: Prior attendance in the Introduction to Sage MAS 90 and 200 training class or equivalent knowledge.

Inventory Management

1-Day Class

Course Fee: \$395

Delivery Method: Group-Live

This course guides attendees through the major functions of the Inventory Management solution. Register today and learn the fundamental steps to setting up the module, as well as the process of tracking and monitoring inventory.

Learning objective:

- Set up the Inventory Management application
- Enter items, including kits, into inventory
- Use kits and transactions to update inventory
- Track inventory levels and generate reports
- Perform physical inventory

Prerequisites: Prior attendance in the Introduction to Sage MAS 90 and 200 training class or equivalent knowledge.

Sales Order Processing

1-Day Class

Course Fee: \$395

Delivery Method: Group-Live

Now you can access the information you need, when you need it, for smoother flowing sales order processing. This targeted course focuses on setup, daily processing, reporting, and period-end processing. You'll save time and money using these powerful features!

Learning objective:

- Set up the Sales Order module
- Process orders and invoices
- Generate presentation-quality reports
- Manage your shipping process

Prerequisites: Prior attendance in the Sage MAS 90 and 200 Accounts Receivable Processing and Introduction to Sage MAS 90 and 200 training classes or equivalent knowledge.

Purchase Order Processing

1-Day Class

Course Fee: \$395

Delivery Method: Group-Live

Learn how to improve accuracy and squeeze unnecessary costs out of your purchasing process. This class provides detailed information and curriculum for implementing and operating your Purchase Order solution.

Learning objective:

- Set up the Purchase Order module
- Create various types of purchase orders
- Receive items
- Generate reports and perform queries

Prerequisites: Prior attendance in the Sage MAS 90 and 200 Accounts Payable Processing and Introduction to Sage MAS 90 and 200 training classes or equivalent knowledge.

Increase Business Productivity

Providing You With Knowledge
for Business Growth



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Authorized Training Center

SAGE MAS 90

SAGE MAS 200

Sage Software University, Acuity Campus: General Information

Registration

To register for a class, please go to www.SageU.com. Please contact us if you need any help or have questions about the registration process.

Customer Satisfaction Guarantee

Should you attend our certified training class and find that it does not meet your standards, we would like to know. Acuity Solutions will work with Sage Software to arrange for you to attend the same course again at our facility or at the Sage Software facility in Irvine, California. The course will be offered at no charge.

Questions, concerns or for more information regarding administrative policies such as complaint or refund should be made in writing to Acuity Solutions, LLC, 7881 West Charleston Blvd., Suite 165, Las Vegas, NV 89117.

Accommodations

The following hotels are each approximately two miles from our training center. If you prefer to stay closer to Las Vegas attractions visit Expedia.com or call 702-369-0022 for hotel reservations, show tickets and several other services.

Suncoast Hotel & Casino (877)-677-7111

JW Marriott Las Vegas Resort, Spa & Golf (702)-869-7777

Holiday Inn (702)-256-3766

Transportation

We do not provide transportation to and from our facility. We suggest you acquire a rental car as taxi service from our facility may be inconsistent. Please let us know if we can make any recommendations regarding your travel arrangements.

Cancellation Policy

Acuity Solutions reserves the right to cancel classes if minimum attendance requirements are not met. If you are coming in from a different city, please contact us before purchasing airplane tickets. Registered students will be notified at least one week prior to the class date of any cancellations. Acuity Solutions can apply any fees toward a future class, or refund the registration fee as determined by the student.

We can help you reach
your training goals.

702-966-2000
www.acuitynv.com



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