



[Technology Solutions For Your Business]

Training Center:
Acuity Financial Center
7881 West Charleston Blvd., Suite 175
Las Vegas, NV 89117

702-966-2000 [phone]
702-932-3102 [facsimile]
www.acuitynv.com [web]



Authorized Training Center

Monday	Tuesday	Wednesday	Thursday	Friday
3 Introduction and System Administrator	4 General Ledger Setup and Processing	5 Accounts Payable Setup and Processing	6 Accounts Receivable Setup and Processing	7 Payroll Setup and Processing
10	11 ABRA Human Resources Day 1	12 ABRA Human Resources Day 2	13 ABRA Human Resources Day 3	14 Crystal Reports For ABRA Human Resources
17 Introduction and System Administrator	18 General Ledger Setup and Processing	19 Accounts Payable Setup and Processing	20 Accounts Receivable Setup and Processing	21 Payroll Setup and Processing
24 Intro to FRx	25 Timberline	26 Timberline	27 Introduction to Crystal Reports - Day 1	28 Intro to Crystal Reports - Day 2
31 Introduction and System Administrator				

October

SAGE MAS 90

SAGE MAS 200

SAGE ABRA

Monday	Tuesday	Wednesday	Thursday	Friday
	1 General Ledger Setup and Processing	2 Accounts Payable Setup and Processing	3 Accounts Receivable Setup and Processing	4 Payroll Setup and Processing
7 ABRA Payroll—Year End	8 ABRA Payroll Day 1	9 ABRA Payroll Day 2	10 ABRA Payroll Day 3	11 Crystal Reports For ABRA Payroll
14 Introduction and System Administrator	15 General Ledger Setup and Processing	16 Accounts Payable Setup and Processing	17 Accounts Receivable Setup and Processing	18 Payroll Setup and Processing
21 Job Cost Day 1	22 Job Cost Day 2	23 Accounts Receivable Processing - 1/2 Day	24 Thanksgiving	25 Thanksgiving (Day after Observed)
28 General Ledger Processing—1/2 Day	29 Accounts Payable Processing—1/2 Day	30 Accounts Receivable Processing - 1/2 Day		

November

SAGE MAS 90

SAGE MAS 200

SAGE ABRA

Monday	Tuesday	Wednesday	Thursday	Friday
			1 Introduction to Crystal Reports - Day 1	2 Intro to Crystal Reports - Day 2
5 ABRA Payroll—Year End	6 ABRA Human Resources Day 1	7 ABRA Human Resources Day 2	8 ABRA Human Resources Day 3	9 Crystal Reports For ABRA Human Resources
12 Introduction and System Administrator	13 General Ledger Setup and Processing	14 Accounts Payable Setup and Processing	15 Year End Processing Morning - GL/AP Afternoon - AR/BR	16 Year End Processing Morning - Distribution Afternoon - Payroll
19 MAS 90 and MAS 200 4.1 Library Master Workshop	20 MAS 90 and MAS 200 4.1 General Ledger Workshop	21 MAS 90 and MAS 200 4.1 Sales Order & Accts. Rec. Workshop	22 Accounts Receivable Setup and Processing	23 Payroll Setup and Processing
26 Christmas (Observed)	27	28	29	30

December

SAGE MAS 90

SAGE MAS 200

SAGE ABRA



Training Center:
 Acuity Financial Center
 7881 West Charleston Blvd., Suite 175
 Las Vegas, NV 89117

702-966-2000 [phone]
 702-932-3102 [facsimile]
 www.acuitynv.com [web]



Authorized Training Center

January

SAGE MAS 90

SAGE MAS 200

SAGE ABRA

Monday	Tuesday	Wednesday	Thursday	Friday
2 New Years Day (Observed)	3	4 MAS 90 and MAS 200 4.1 Library Master Workshop	5 MAS 90 and MAS 200 4.1 General Ledger Workshop	6 MAS 90 and MAS 200 4.1 Sales Order & Accts. Rec. Workshop
9 Introduction and System Administrator	10 General Ledger Setup and Processing	11 Accounts Payable Setup and Processing	12 Accounts Receivable Setup and Processing	13 Payroll Setup and Processing
16 Martin Luther King Birthday	17 Year End Processing Morning - GL/AP Afternoon - AR/BR	18 Year End Processing Morning - Distribution Afternoon - Payroll	19 ABRA Human Resources Day 3	20 Crystal Reports For ABRA Human Resources
23 FRx for Sage MAS 90 and Sage MAS 200 - Day 1	24 FRx for Sage MAS 90 and Sage MAS 200 - Day 2	25 Accounts Payable Processing - 1/2 Day	26 Introduction to Crystal Reports - Day 1	27 Introduction to Crystal Reports - Day 2
30 Introduction and System Administrator	31 General Ledger Setup and Processing			

February

SAGE MAS 90

SAGE MAS 200

SAGE ABRA

Monday	Tuesday	Wednesday	Thursday	Friday
		1 Accounts Payable Setup and Processing	2 Accounts Receivable Setup and Processing	3 Payroll Setup and Processing
6 MAS 90 and MAS 200 4.1 Library Master Workshop	7 MAS 90 and MAS 200 4.1 General Ledger Workshop	8 MAS 90 and MAS 200 4.1 Sales Order & Accts. Rec. Workshop	9	10
13 ABRA Payroll—Year End	14 ABRA Payroll Day 1	15 ABRA Payroll Day 2	16 ABRA Payroll Day 3	17 Crystal Reports For ABRA Payroll
20 Presidents' Day	21 Accounts Receivable Processing - 1/2 Day	22 Inventory Management	23 Sales Order	24 Purchase Order
27 MAS 90 and MAS 200 4.1 Library Master Workshop	28 MAS 90 and MAS 200 4.1 General Ledger Workshop			

March

SAGE MAS 90

SAGE MAS 200

SAGE ABRA

Monday	Tuesday	Wednesday	Thursday	Friday
		1 MAS 90 and MAS 200 4.1 Sales Order & Accts. Rec. Workshop	2 Introduction to Crystal Reports - Day 1	3 Intro to Crystal Reports - Day 2
6 Introduction and System Administrator	7 General Ledger Setup and Processing	8 Accounts Payable Setup and Processing	9 Accounts Receivable Setup and Processing	10 Payroll Setup and Processing
13	14 ABRA Human Resources Day 1	15 ABRA Human Resources Day 2	16 ABRA Human Resources Day 3	17 Crystal Reports For ABRA Human Resources
20 MAS 90 and MAS 200 4.1 Library Master Workshop	21 MAS 90 and MAS 200 4.1 General Ledger Workshop	22 MAS 90 and MAS 200 4.1 Sales Order & Accts. Rec. Workshop	23 FRx for Sage MAS 90 and Sage MAS 200 - Day 1	24 FRx for Sage MAS 90 and Sage MAS 200 - Day 2
27 Introduction and System Administrator	28 General Ledger Setup and Processing	29 Accounts Payable Setup and Processing	30 Accounts Receivable Setup and Processing	31 Payroll Setup and Processing



[Technology Solutions For Your Business]

Training Center:
Acuity Financial Center
7881 West Charleston Blvd., Suite 175
Las Vegas, NV 89117

702-966-2000 [phone]
702-932-3102 [facsimile]
www.acuitynv.com [web]



Authorized Training Center

Acuity Solutions MAS 90 Class Information

Core Applications (with optional Payroll)

Course Level: Basic **Delivery Method:** Group-live **Price:** \$1580 **Recommended CPE:** 37.5 **Class Length:** 5 days
Available without Payroll

Course Level: Basic **Delivery Method:** Group-live **Price:** \$1345 **Recommended CPE:** 30 **Class Length:** 4 days

This class is an introduction to the core modules of MAS 90 discussed below, including: Introduction to MAS 90 and MAS 200, General Ledger, Accounts Payable, Accounts Receivable and optional Payroll

Prerequisite: Experience navigating Windows operation system.

Introduction and System Administrator

Course Level: Basic **Delivery Method:** Group-live **Price:** \$395 **Recommended CPE:** 7.5 **Class Length:** 1 day

This introductory course shows how to navigate within MAS 90. Learn how to take advantage of MAS 90's power and usability with an understanding of topics and features such as customizing the Launcher, printing forms, security, company creation, task menus and Report Manager.

Prerequisite: Experience navigating Windows operation system.

General Ledger

Course Level: Basic **Delivery Method:** Group-live **Price:** \$395 **Recommended CPE:** 7.5 **Class Length:** 1 day

Save valuable time and enhance your productivity with skills that enable you to use setup options, define the chart of accounts, make journal entries and generate standard and custom financial statements. This course covers reporting options and relevant integration issues.

Prerequisite: Prior attendance in the Introduction to MAS 90 and MAS 200 training class or equivalent knowledge.

Accounts Payable

Course Level: Basic **Delivery Method:** Group-live **Price:** \$395 **Recommended CPE:** 7.5 **Class Length:** 1 day

You'll be able to take advantage of the power and usability of Accounts Payable and Bank Reconciliation, with skills that will increase your productivity. Learn the important fundamentals of these applications such as setup, entering vendor information, invoice entry, payment selections and check printing, as well as reporting options and integration issues.

Prerequisite: Prior attendance in the Introduction to MAS 90 and MAS 200 training class or equivalent knowledge.

Accounts Receivable

Course Level: Basic **Delivery Method:** Group-live **Price:** \$395 **Recommended CPE:** 7.5 **Class Length:** 1 day

Get on the fast track to learning important fundamentals such as setup options, entering customer information, invoice entry and defining standard items and price levels. Dramatically increase your productivity and save processing time.

Prerequisite: Prior attendance in the Introduction to MAS 90 and MAS 200 training class or equivalent knowledge.

Payroll

Course Level: Basic **Delivery Method:** Group-live **Price:** \$395 **Recommended CPE:** 7.5 **Class Length:** 1 day

You'll learn how to set up your payroll system by defining payroll parameters & rates, entering employees, time card entry and generating payroll checks. By taking advantage of the power and usability in Payroll, you can save processing time and utilize different reporting options.

Prerequisite: Prior attendance in the Introduction to MAS 90 and MAS 200 training class or equivalent knowledge.

MAS 90 and MAS 200 4.1 Library Master Workshop

Course Level: Basic **Delivery Method:** Group-live **Price:** \$395 **Recommended CPE:** 7.5 **Class Length:** 1 day

This one comprehensive workshop will enable you, as a system administrator, to learn how to combine features added to Library Master in both the 4.0 and 4.1 releases, allowing you to save time and money while learning everything you need, to confidently implement the new security features, Memo Manager Maintenance, and Business Insights Reporter.

Prerequisite: Prior attendance in the Introduction to MAS 90 and MAS 200 System Administrator training class or equivalent experience.



[Technology Solutions For Your Business]

Training Center:
Acuity Financial Center
7881 West Charleston Blvd., Suite 175
Las Vegas, NV 89117

702-966-2000 [phone]
702-932-3102 [facsimile]
www.acuitynv.com [web]



Authorized Training Center

Acuity Solutions MAS 90 Class Information (Continued)

MAS 90 and MAS 200 4.1 General Ledger Workshop

Course Level: Basic **Delivery Method:** Group-live **Price:** \$395 **Recommended CPE:** 7.5 **Class Length:** 1 day

The 4.0 release of MAS 90 and MAS 200 focused on adding new functionality throughout the General Ledger to help your business streamline your financial management process. Participants in this one-day workshop will learn how to use the General Ledger features of 4.0 and 4.1 to improve their insight into their finances.

Prerequisite: Prior attendance in the MAS 90 and MAS 200 General Ledger training class or equivalent knowledge.

MAS 90 and MAS 200 4.1 Sales Order and Accounts Receivable Workshop

Course Level: Basic **Delivery Method:** Group-live **Price:** \$395 **Recommended CPE:** 7.5 **Class Length:** 1 day

The release of MAS 90 and MAS 200 4.1 offers considerable feature and usability enhancements to the Accounts Receivable and Sales Order modules. Attend this interactive, fast-paced course and learn how to get the most out of these new enhancements.

Prerequisite: Prior attendance in the MAS 90 and MAS 200 Sales Order and Accounts Receivable training class or equivalent knowledge.

Crystal Reports

Course Level: Basic **Delivery Method:** Group-live **Price:** \$790 **Recommended CPE:** 15 **Class Length:** 2 days

Expand your opportunities with customized reporting. Discover how to link tables, sort groups and select records to ensure presentation-quality reports that really stand out. Learn how to use the basic formulas within your report to calculate, evaluate and manipulate data. You'll be amazed at how quickly you can create your own reports based upon your company's unique reporting requirements.

Prerequisite: A basic understanding of the MAS 90 and MAS 200 Data File Structures and the Core and Wholesale applications.

Wholesale Distribution

Course Level: Basic **Delivery Method:** Group-live **Price:** \$1070 **Recommended CPE:** 22.5 **Class Length:** 3 days

This indispensable course helps you to become more productive with keen insights into the time saving features of Wholesale Distribution. You'll be introduced to the setup, daily work integration, period-end processing and other aspects of Inventory Management, Purchase Order Processing and Sales Order Processing.

Prerequisite: Prior attendance in the Introduction to MAS 90 and MAS 200 training class or equivalent knowledge.

Inventory Management

Course Level: Basic **Delivery Method:** Group-live **Price:** \$395 **Recommended CPE:** 7.5 **Class Length:** 1 day

Successful inventory management starts with these important insights into setting up your inventory, including how to inventory items, kits and transactions and how to use these tools to count and update your physical inventory. To give you a well-rounded foundation of knowledge, we will also discuss integration issues and reporting options.

Prerequisite: Prior attendance in the Introduction to MAS 90 and MAS 200 training class or equivalent knowledge.

Purchase Order Processing

Course Level: Basic **Delivery Method:** Group-live **Price:** \$395 **Recommended CPE:** 7.5 **Class Length:** 1 day

Learn how to keep accurate records of important purchasing transactions, make better purchasing decisions and access vital purchasing information. You'll be able to streamline your purchase order and payable entries operation with new-found knowledge about setting up the Purchase Order system, creating purchase orders, receiving items and learning different reporting and inquiry options for added efficiency.

Prerequisite: Prior attendance in the MAS 90 and MAS 200 Accounts Payable Processing and prior attendance in the Introduction to MAS 90 and MAS 200 training class or equivalent knowledge.

Sales Order Processing

Course Level: Basic **Delivery Method:** Group-live **Price:** \$395 **Recommended CPE:** 7.5 **Class Length:** 1 day

Access the information you need, when you need it for smoother flowing sales order processing. This course focuses on setup, daily inventory processing, reporting and period-end processing. You'll save time and money using these powerful features.

Prerequisite: Prior attendance in the MAS 90 and MAS 200 Accounts Receivable Processing and prior attendance in the Introduction to MAS 90 and MAS 200 training class or equivalent knowledge.



Training Center:
Acuity Financial Center
7881 West Charleston Blvd., Suite 175
Las Vegas, NV 89117

702-966-2000 [phone]
702-932-3102 [facsimile]
www.acuitynv.com [web]



Authorized Training Center

Acuity Solutions MAS 90 Class Information (Continued)

FRx Desktop for MAS 90 and MAS 200

Course Level: Basic **Delivery Method:** Group-live **Price:** \$790 **Recommended CPE:** 15.0 **Class Length:** 2 days
Learn about the features and functionality of Microsoft FRx. You'll be able to design presentation-quality financial reports, Navigate to the MAS 90 or MAS 200 company's General Ledger data, create row formats and column layouts, and define a report and use reporting trees.
Prerequisite: A general understanding of processing and reporting in the MAS 90 or MAS 200 General Ledger module.

Job Cost

Course Level: Basic **Delivery Method:** Group-live **Price:** \$790 **Recommended CPE:** 15.0 **Class Length:** 2 days
This class focuses your attention on the Job Cost module and its integration capabilities with Accounts Receivable, General Ledger, Inventory Management, Payroll and Purchase Order. Improve accuracy and efficiency by attending this valuable course. By the end of the course, you will be able to set up the Job Cost module and set up estimates, accurately accumulate costs through integrated modules, invoice jobs to your customer and rapidly track information down to your desired detail.
Prerequisite: Prior attendance in the MAS 90 and MAS 200 Core Applications training class or equivalent knowledge.

Year End Processing - GL/AP

Course Level: Basic **Delivery Method:** Group-live **Price:** \$250 **Recommended CPE:** None **Class Length:** 1/2 Day
This class covers year end closing and report printing procedures as they apply to the General Ledger and Accounts Payable modules. It is intended for those responsible for the timely closing of those modules. By the end of the class you will be expected to know and be comfortable performing year end processing as prescribed by Sage Software.
Prerequisite: A general understanding of processing and reporting in the MAS 90 or MAS 200 General Ledger and Accounts Payable modules.

Year End Processing - AR/BR

Course Level: Basic **Delivery Method:** Group-live **Price:** \$250 **Recommended CPE:** None **Class Length:** 1/2 Day
This class covers year end closing of the Accounts Receivable module and the proper method of Bank Reconciliation including correcting an out-of-balance amount. It is intended for those responsible for the timely closing of the Accounts Receivable module and for those responsible for the monthly Bank Reconciliations. By the end of the class you will understand what Year End Processing in Accounts Receivable does, the necessary reports to run prior to updating, and how to archive (backup) prior to updating. You will also know how to balance the bank account to the bank statement using Bank Reconciliation.
Prerequisite: A general understanding of processing and reporting in the MAS 90 or MAS 200 Accounts Receivable module.

Year End Processing - Distribution

Course Level: Basic **Delivery Method:** Group-live **Price:** \$250 **Recommended CPE:** None **Class Length:** 1/2 Day
This class covers year end closing of Purchase Order, Sales Order, & Inventory Management modules. It is intended for those responsible to ensure the timely closing of the distribution modules. You will learn how to close the period and the year for these modules as well as the necessary reports to print prior to closing. By the end of the class you will know how to reconcile the Purchases Clearing account in Purchase Order, how to perform inventory and reconcile negative cost tiers in Inventory Management, and see what happens to the files in all modules once the modules are closed, as well as the recommended method of archiving your data prior to closing.
Prerequisite: A general understanding of processing and reporting in the MAS 90 or MAS 200 Purchase Order, Sales Order, & Inventory Management modules.

Year End Processing - Payroll

Course Level: Basic **Delivery Method:** Group-live **Price:** \$250 **Recommended CPE:** None **Class Length:** 1/2 Day
This class covers year end closing of Payroll. You will learn the proper way to close the quarterly and year end payroll. By the end of the class you will know how to reconcile the Quarterly Tax Report, Quarterly Pay Period Recap Report, Quarterly Governmental Report, and the Quarterly 941 Form to your payroll as well as printing the W2 forms and properly archiving your payroll.

Year End Processing - Core, Distribution, and Payroll

Course Level: Basic **Delivery Method:** Group-live **Price:** \$900 **Recommended CPE:** None **Class Length:** 2 Days
This two day class is for those who need all of the year end processing courses we offer at a small discount over taking the courses individually.



Training Center:
Acuity Financial Center
7881 West Charleston Blvd., Suite 175
Las Vegas, NV 89117

702-966-2000 [phone]
702-932-3102 [facsimile]
www.acuitynv.com [web]



Authorized Training Center

General Information

Acuity Solutions offers Sage Authorized MAS 90 and MAS 200 classes. Our classes will follow the same curriculum that Sage offers at their corporate office training center in Irvine, CA. There are fewer than 30 Sage Authorized Training Centers for MAS 90 and MAS 200 across the US. Acuity Solutions has met the stringent requirements in order to join this elite group of resellers.

TRAINING MATERIALS

You will receive Sage Certified course curriculum and have access to corresponding data used during the instruction of the class you attended.

CANCELLATION POLICY

Class attendees are advised not to purchase non-refundable on non-changeable airline tickets as Acuity Solutions will not be responsible for payment due to class cancellation. Students who cancel their enrollment six to ten working days prior to the first day of class, tuition will not be refunded but will be applied to a future class. Students who cancel within five working days from the first day of class, tuition will be forfeited. Acuity Solutions reserves the right to cancel any class. Participants will be notified of cancellation at least one week prior to the scheduled event.

ACCOMMODATIONS

The nearest hotels to our training center are the:

Suncoast Hotel & Casino (877-677-7111)

JW Marriott Las Vegas Resort, Spa & Golf (702-869-7777)

Holiday Inn (702-256-3766)

All three are approximately 2 miles from our facility.

If you would rather stay closer to the Las Vegas sights (downtown or The Strip) call Expedia.com, 702-369-0022. They can provide you with room reservations at any hotel, show tickets and many other services.

Classes begin at 8:30 am and are schedule to end at 5:00 pm.

TRANSPORTATION

We do not provide transportation to and from our facility. We suggest you acquire a rental car, because taxi service from our facility in the afternoon is late and inconsistent. Please let us know if we can help you with any of your travel arrangements.

CPE CREDIT

Acuity Solutions is registered with the National Association of State Boards of Accountancy (NASBA) as a sponsor of continuing professional education on the National Registry of CPE Sponsors. State boards of accountancy have final authority on the acceptance of individual courses for CPE credit. Complaints regarding registered sponsors may be addressed to the National Registry of CPE Sponsors, 150 Fourth Avenue North, Suite 700, Nashville, TN 37219-2417. Web site: www.nasba.org

Records are maintained in accordance with CPE requirements. Questions, concerns or for more information regarding administrative policies such as complaint or refund should be made in writing to Acuity Solutions, LLC, 7881 West Charleston Blvd., Suite 165, Las Vegas, NV 89117.

SAGE SOFTWARE CUSTOMER SATISFACTION GUARANTEE

Should a student attend a Sage Software certified training class and find that it does not meet their standards, we would like to know. Sage Software will arrange for them to attend the same course again, at that facility, or at the Sage Software facility in Irvine, California. The course will be offered at no charge, provided their course material is not out of date and that the student bring their original course curriculum to the class. Eligibility requires that the student send a notice to Sage Software (in writing) within 30 days of the completion of the initial class, and receive a written confirmation of eligibility to repeat the course from Sage Software.

Acuity Solutions, LLC
Sage Software Authorized Training Center
Acuity Financial Center
7881 West Charleston Blvd., Suite 175
Las Vegas, Nevada 89117
702-966-2000



Call our office at 702-966-2000 If you would like more specific directions.



Training Center:
 Acuity Financial Center
 7881 West Charleston Blvd., Suite 175
 Las Vegas, NV 89117

702-966-2000 [phone]
 702-932-3102 [facsimile]
 www.acuitynv.com [web]



Authorized Training Center

Registration Form—Fax 702.932.3102

Company Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone: (_____) _____ Fax: (_____) _____

Reseller: _____

Name of Student: _____ Email Address: _____

Preferred Morning Beverage (Circle One):	Coffee	Tea	Orange Juice	Apple Juice	
Class	Date			Tuition	
_____	_____				\$ _____
_____	_____				\$ _____
Sub-Total Tuition					\$ _____

Name of Student: _____ Email Address: _____

Preferred Morning Beverage (Circle One):	Coffee	Tea	Orange Juice	Apple Juice	
Class	Date			Tuition	
_____	_____				\$ _____
_____	_____				\$ _____
Sub-Total Tuition					\$ _____
Total Tuition					\$ _____

Payment Method: Visa MasterCard American Express Discover Company Check Enclosed

Account Number: _____ Expiration Date: _____

AMEX/Visa Verification Code: _____

Cardholder Name: _____ Signature: _____

Please forward your registration form and payment to:

Acuity Solutions - ATC
 7881 West Charleston Blvd.
 Suite 165
 Las Vegas, Nevada 89117

**Payments must be received and posted prior to class date.*